

**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
REGULAR SESSION
MONDAY, NOVEMBER 5, 2012 – 7:00 P.M.
COMMUNITY CENTER, OXFORD, NEWTON, GEORGIA**

MEMBERS PRESENT: JERRY D. ROSEBERRY, MAYOR; DAVID EADY, MAYOR PRO-TEM, COUNCIL MEMBERS JIM WINDHAM; FRANK DAVIS; GEORGE HOLT; LYN PACE; TERRY SMITH; COUNCILMEMBER FRANK DAVIS WAS NOT IN ATTENDANCE

OTHERS PRESENT: Hoyt Oliver, LaTrelle Oliver, Patsy Burke, Anderson Wright, Chief Dave Harvey, Eric Almond, Jody Reid

The meeting was called to order by the Honorable Jerry D. Roseberry, Mayor, and the invocation given by Councilmember Lyn Pace.

Pledge of Allegiance

A motion was made by Smith, seconded by Windham to accept the Agenda for the November 5, 2012 Mayor and Council Meeting. The Council vote was unanimous.

A motion was made by Eady, seconded by Pace for the approval of the Minutes of the October 1, 2012 Public Hearing. The Council vote was unanimous.

A motion was made by Holt, seconded by Windham for the approval of the Minutes of the October 1, 2012 Mayor & Council Meeting. The Council vote was unanimous.

PLANNING COMMISSION RECOMMENDATIONS/PETITIONS

Planning Commission member, Patsy Burke stated there was no news to report.

CITIZENS COMMENTS/CONCERNS:

There were no citizen comments or concerns.

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MAYOR'S REPORT

Mayor Roseberry gave an update on the Short Term Work Program (STWP). He reported on the meeting with Georgia Department of Transportation (GDOT) meeting. He announced the Mayor and Council retreat with NEGRC is scheduled for Friday, November 30, 2012. The November work session is scheduled for November 19, 2012 at 6:00 pm.

Mayor Roseberry informed Council of the University of Georgia Design Studio 2013 Projects in Oxford. He advised that because of time limits there is a need for Council to agree in principle that the city will provide financial support for the 2013 projects. Vote to approve projects will be in December 2012. Maximum commitment is \$7,000.00 and there will be discussions with Oxford College to share costs as done in 2012 projects.

There was some questions and discussion from George Holt and Jim Windham. There was no one opposed to the city's participation in the project.

City Attorney/David Strickland

Bob Schwartz/City Manager

On behalf of Frank Davis, Schwartz gave an update on information regarding the GDOT/LMIG Grant as to city matching funds with the grant from GDOT for transportation for road improvements in the city. He will be meeting with Frank Davis and Jody Reid to compile a list of streets and roads for this project.

Schwartz advised a Film Crew is scheduled to be in Oxford at Orna Villa on the nights of November 29th and 30th.

George Holt

Finance/Oversight/Personnel

A motion was made by Holt, seconded by Windham to authorize the Mayor to sign an agreement to participate with the city of Covington in accepting a grant to construct a pedestrian bridge across I-20 adjacent to the Emory Street Bridge and to construct a sidewalk from the I-20 to West Clark Street in the town center. The city's financial participation is not to exceed \$50,000. The council vote was unanimous.

A motion was made by Holt, seconded by Windham to authorize the Mayor to commit the city to support the Newton County 2050 Plan development of zoning ordinances and intergovernmental agreements to accommodate the recommendations and strategies of the 3050 plan. The city's commitment is not to exceed \$4,500. (Newton County BOC, NCWSA and City of Covington have committed \$50,000. The council vote was unanimous.

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A motion was made by Holt, seconded by Windham to authorize the expenditure of \$4,519.40 as matching funds to be used with a grant of \$15,064.65 from GDOT for transportation improvements in the city and to authorize an agreement with Newton County for Newton County to bid out the city's LMIG projects with the county's LMIG projects. The council vote was unanimous. Attachment A

Councilmember Holt commended City Manager Bob Schwartz for the implementation of the weekly report to council.

David Eady
Planning/Zoning/Stormwater

Councilman Eady had nothing to report.

Lyn Pace
Cemetery/Public Safety

Pace delivered the first reading of an ordinance to amend Chapter 31 General Offenses, Article II, by adding Chapter 31 General Offenses, Article V, Use of Parks, Recreation Facilities and Multi-Use Trails.

Frank Davis
Streets/Sidewalks/Solid Waste

Davis was not in attendance.

Terry A. Smith
Utilities/Public Works

Councilman Smith informed the Mayor and Council that the RFP's for the Cook Road Water Line extension joint project with NCWSA have been sent. Terry will present the cost figures to council at the December meeting.

There was discussion regarding extending an existing water line from Airport Road to 25 Daniel Drive to provide water service for the homeowner who's well has dried up.

A motion was made by Smith, seconded by Holt to approve extending the existing water line from Airport Road to 25 Daniel Drive. The council vote was unanimous.

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A motion was made by Smith, seconded by Holt to adopt a resolution with MEAG to authorize Jerry D. Roseberry, Mayor, Bob Schwartz, City Manager and/or Terry Smith Council Member to communicate city decisions with respect to the Municipal Competitive Trust.
The council vote was unanimous. Attachment B

JAMES H. WINDHAM
BUILDINGS & GROUNDS/PARKS/TREES

Councilman Windham had nothing to report.

INVOICES OVER \$1000.00
Routine Monthly Bills Paid

VENDOR	DESCRIPTION	AMOUNT
BB&T	Loan Pmt. /Community Center/City Hall (Oct)	6,146.25
BB&T	Loan Pmt. /Mtn. Facility, (October)	7,405.94
City of Covington	Quarterly Sewer Charges	10,446.00
Humana	Employees Health Insurance (November)	5,579.26
Latham Home Sanitation	Waste & Recycle removal	5,228.74
NC BOC/Cornish Creek	Water Purchase for September	17,304.00
NC Water & Sewer	Plant Operation & Maintenance	6,766.33
NC Water & Sewer	Revenue Bond Payment 2012	33,705.00
Otis Elevator Company	Yearly Maintenance 11/1/12 – 10/31/13	2,117.86
Sophicity	Monthly Technical Services for October	1,280.00
Steven A Hathorn	Quarterly Legal Services	1,250.00
Southeastern Power Admin	SEPA Energy Cost (September)	2,984.89
Utility Service	Quarterly Tank Maintenance & Service	2,361.15
PURCHASES/CONTRACT LABOR		
Associated Staffing	Temp Service 8/20 – 8/24	1,338.35
Associated Staffing	Temp Service 9/17 – 9/21	1,227.06
Associated Staffing	Temp Service 9/24 – 9/28	1,279.19
Associated Staffing	Temp Service 10/8 – 10/12	1,178.94
Associated Staffing	Temp Service 10/15- 10/20	1,094.77
Bankcard Center	Education & Training & Supplies & Materials	1,428.16
Covington Newton County	2013 Dispatch Services Fee	7,952.00
Gresco Utility Supply, Inc.	20 poles for pole replacement project	4,240.00
Gresco Utility Supply, Inc.	Supplies & Materials restock	1,272.87
HD Supply	Material for Electric project at College (Library)	4,254.83
HD Supply	Electric Supplies & Materials	1,154.80
Maxx Computers	M&E laptop & stand for new police car	1,855.75
Office Creations	Furniture for Police Dept. new officer	3,155.16
Robert's Tree & Clean-Up	Tree removal @ 804 Emory and limbs on Asbury	1,750.00
Robert's Tree & Clean-Up	Trim limbs & removal @ Mitchell St. Park	1,750.00
SanTech Products, Inc.	Mosquito Spray 60 gallon	1,924.24
Strickland & Strickland	Legal Services for 9/10 – 10/5	2,723.00
APPROVED CONTRACTS		
D & J Trenching	Repair Sewer lateral at 205 Haygood	2,200.00
Hall's Trenching Inc.	Install sewer line & water tap @ 205 Haygood	2,100.00
Kinnett Enterprise	Oxford Town Center Phase 1 & 2 Draw 2	15,640.00
M & S Construction	Roof over Dumpster area at City Hall	2,800.00

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A Motion was made by Holt, seconded by Smith for the approval of the November 5, invoices. The council vote was unanimous.

A Motion was made by Windham seconded by Eady to adjourn the meeting at 7:56 pm. The council vote was unanimous.

Respectfully submitted,



Lauran Willis
City Clerk